

Risk Assessments

Q. What are Risk Assessments?

A. Risk assessments are a process of assessing any risk to people or property.

Q. Why should I carry out risk assessments?

A. To protect students with whom you are working.

A. To protect both yourself and your volunteers against action from authorities or students should an incident occur.

Q. Who can carry out a risk assessment?

A. Anybody who has an understanding of the process and an knowledge of organised activities events arranged for international students.

Q. Doesn't insurance take care of the problem of risk?

A. Not if a court can prove that you were negligent in your 'duty of care.'

Carrying out risk assessments can demonstrate practical care in identifying, reducing or even eliminating risks to others.

To carry out an assessment of risk this procedure needs to be followed:

Risk Assessments



Below is a template as well as an example that can be used for assessing risk.
It is important you discuss your assessment and proposed actions with staff or their representatives.

You should review your risk assessment if you think it might no longer be valid, e.g. following an accident in the workplace, or if there are any significant changes to the hazards in your workplace, such as new equipment or work activities.

For further information and to view our example risk assessments go to <http://www.hse.gov.uk/risk/casestudies/>

Combined risk assessment and policy template published by the Health and Safety Executive 11/11

Q. What activities does a normal Charity insurance cover?

A. These are defined in agreement between the insurance company and the insured and could affect the premium paid.

Here is the list Friends International have agreed with their insurer:

Badminton, Barbacues, Barge holiday weekend, Barn dancing, Bible study Groups.
Camps/holidays/weekends away. Christmas Parties, Coffee bars, Concerts/theatre, Cultural evenings, Cycling. Day trips in Coaches/cars/minibuses/by train. Easter events.
Organised Firework parties/Float in Carnival/ Football/ Frisbee. Hill Walking/Housegroup meetings.
Ice Skating/Indoor Games/International Food evenings. Musical evenings.
Pancake parties/Picnics/Pool/Punting. Rounders/Rowing.
Sailing/Scottish Dancing/Sightseeing/Skiing/Student Lunches.
Table Tennis/Tea Parties/Ten Pin Bowling. Video nights/Volleyball. Welcome events.